

Application For An Unoccupied Property Owned By A Charity Class B Exemption (W)

You may get an exemption (which means you don't have to pay Council Tax) for a property if it:

- Is unoccupied and has been for less than 6 months
- Is owned by a charity or charitable organisation, and
- Was last used for the purpose of a charity or charitable organisation

About the property

Address

--	--

	Postcode
--	----------

Council Tax Number (if known)	
-------------------------------	--

Date the Property was last occupied?	
--------------------------------------	--

Name of the last occupier	
---------------------------	--

In the last occupation , what was the property used for ?	
-----------------------------------------------------------	--

Do you own the property ?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
---------------------------	-----	--------------------------	----	--------------------------

Do you own the property ?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
---------------------------	-----	--------------------------	----	--------------------------

About the Charity/Organisation

Name	
------	--

Address	
---------	--

--	--

	Postcode
--	----------

Is the organisation a registered charity?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-------------------------------------------	-----	--------------------------	----	--------------------------

Is the organisation a registered charity?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-------------------------------------------	-----	--------------------------	----	--------------------------

Is the organisation a registered Friendly Society?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
----------------------------------------------------	-----	--------------------------	----	--------------------------

Is the organisation a registered Friendly Society?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
----------------------------------------------------	-----	--------------------------	----	--------------------------

Is the organisation a registered Friendly Society?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
----------------------------------------------------	-----	--------------------------	----	--------------------------

Cont: About the Charity/Organisation

Is the organisation registered under the Industrial and Provident Societies Act 1965?

Yes

No

Please provide the charity or society registration number

About you/ the person completing this form

Name

Email Address

Daytime Contact Number

Your Position within the Organisation

You must tell us within 21 days of any changes that could affect the exemption for example if the property becomes occupied or you sell it.

Declaration

I confirm the details given are correct and that I will notify you of any relevant changes that could result in an amendment to this exemption within 21 days of the change. I understand that if I give information that is false this could lead to a penalty or legal proceedings being taken against me. I confirm that based on the materials held by the applicant the conditions for this exemption are met.

Signature

Date

Guidance Notes

An unoccupied dwelling owned by a body established solely for charitable purposes is exempt for up to 6 months from the last day that it was occupied.

Four conditions must be met for the exemption to apply:

- Dwelling must be owned by the body
- Body must be established for charitable purposes only
- Dwelling must have been unoccupied for a period of less than 6 months
- The last occupation must have been in furtherance of the objectives of the charity

Further considerations:

- The charity must be the freeholder or hold the most inferior (shortest) leasehold interests for a term of 6 months or more
- Periods of occupation of 42 days or less are disregarded

Relevant legislation

- Article 3 of the Council Tax (Exempt Dwellings) Order 1992 as amended from 1 April 2013 by the Council Tax (Exempt Dwellings) (England) (Amendment) Order 2012.