



Street Trading Consent Application Form

Under Local Government (Miscellaneous Provisions) Act 1982 Section 3, Schedule 4

Section One: Type of application

Type of application (new/renewal):	
Licence number (if renewal):	
Applicant first name	
Applicant surname	

Section Two: Trading Details

Business name	
Trading name (if different from business name)	
Proposed trading days and times	
Single site or multiple trading sites?	

<p>Precise location/streets where you propose to trade</p>	
<p>Is the site/sites you are applying for on private land? If so, please provide landowner details.</p>	
<p>Articles to be sold or offered for sale</p>	
<p>If you are planning to sell food and drink, which local authority are you registered with under Food Hygiene regulations?</p>	

Please enclose a map of the area or areas where you are proposing to trade.

If the site/sites you are applying for are on private land, you will need to provide proof of permission from the landowner for you to street trade

Proposed start date of trading:

Please note, you should apply at least 30 days prior to your start date to allow for the consultation period.

Section Three: Vehicle, trailer, unit, stall details

Will you be using a vehicle in connection with your unit? Yes / No

Is the vehicle insured? Yes / No

Date insurance expires:

Does the vehicle have an MOT? Yes / No

Date MOT expires:

Vehicle registration number/s of all vehicles used:

Please enclose four colour photographs of the unit with your application. These should show the interior, exterior, front, side, and rear.

Section Four: Business details

Is your business registered in the UK with companies house?	
Is your business registered outside the UK?	
VAT number (put 'None' if not registered)	
Legal status	Sole Trader / Partnership / Limited Company / Other (Please select)
Your position in the business	
Are there any other directors, partners or owners involved in the business?	
Business address	
Where will the trading unit be stored when not in use? (please give full address)	

Section Five: Applicant Details

Title	
First name	
Surname	
Correspondence address, including postcode	
Home phone number	
Mobile phone number	
Email	
Date of Birth	
Place of Birth	
National insurance	

Section Six: Your team

Please provide the names and dates of birth of all staff. Should there be a change or addition to the below mentioned list it is the responsibility of the consent holder to keep the Licensing Team informed.

Name(s) of staff	Date(s) of birth

Section Seven: Public Liability Insurance

Do you have Public Liability Insurance? Yes / No

If yes, please provide:

Name of insurer	
Level of cover (£)	
Renewal date	

Please provide proof of public liability insurance with your application.

Section Eight: Disclosure

If you have been convicted of any offence, you must disclose it unless it is considered 'spent' under the Rehabilitation of Offenders Act 1974. Use extra sheets if necessary.

Section Nine: Conditions

I confirm that I have read and understood the Street Trading Policy and associated conditions and I agree that I will comply with their contents. I understand that any failure on my part may, not only, results in the revocation of my Consent but also but subject to legal proceedings.

Have you ever been refused a Street Trader's Licence or Consent from this or any other Council?

Yes / No (please select)

If the answer is 'yes', please give details below:

Signature:

Date:

Section 10: Application Checklist

New and Renewal applications must provide the following, along with the completed application form:

- 4 Current colour photos of the exterior of vehicle, unit, stall etc.
- A plan showing the location(s) where trading will take place (if applicable)
- A copy of the Insurance Certificate that relates to Public Liability
- A copy of your current Vehicle Insurance

Once we have received a full and completed application you will be contacted or invoiced for payment.

Data Protection Act 1984 and 1998

The Council has a statutory obligation to participate in the National Fraud Initiative which is run every two years by the Audit Commission.

With regard to the Data Protection Act 2018, the Council has a duty to protect the public funds it administers and to this end may use the information that you provided in respect of your licensing application and the data held with the authority for the prevention and detection of fraud. Where required, it may also share this information with other bodies administering public funds and other organisations solely for these purposes.

Data Protection Privacy Notice

The personal information you supply to Blaby District Council in this form will be processed in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (when in force). We may share this information with other council departments, local authorities, government departments or law enforcement organisations to improve service delivery or for the prevention or detection of crime and fraud where the law allows this. Further information on we handle your personal information can be found on the [Data Protection Notice web page](#).

Signature:

Date: